

# International Education Guidance

## **International Secondary Education (High School)**

For review of international secondary education (high school), please upload the following documents into your profile. Upload all documents into one entry for review:

- ✓ A translation in English of the original document. The OPR staff will try to determine US equivalency based on the documents provided. If the translation does not allow us to determine equivalency, then an evaluation may be requested by the OPR staff during the verification process. (see below for accepted evaluation companies)
- ✓ Original document

## **Post-Secondary Education (College/University)**

For review of post-secondary education (college/university), please upload the following documents into your profile. Upload all documents into one entry for review:

- ✓ An evaluation stating professional name, institution name, US degree equivalency and major area of study as well as the confer date. This is widely known as a General Report and does not do a line by line evaluation of each course taken. General Reports are typically cheaper and provide all the information required for a degree to be reviewed in the OPR.
- ✓ Original document

For review of post-secondary education college/university coursework for submission of the Child Development Exemption or the College Coursework for PD Certificate, please upload the following documents into your profile. Upload all documents into one entry for review:

- ✓ A Course-By-Course evaluation showing quarter/semester hour US equivalent. If a degree was earned, the assessment should also include the level of US degree it equals, as well as the major area of study and a confer date if applicable.
- ✓ Original document

# Evaluation Information

Documents that need to be evaluated should be evaluated from a member agency through either [National Association of Credential Evaluation Services \(NACES\)](#) or [Association of International Credential Evaluators, Inc \(AICE\)](#). You can view their members by clicking on the titles of the agencies which will direct you to the member agencies lists.

Each evaluation agency has their own policies and guidelines and some of these agencies may require the document to be translated prior to them evaluating it while other agencies may translate internally for an additional cost. Each agencies cost varies as well. Please review each agencies policies and guidelines before selecting one.

Here are five agencies that are recommended as they have a lower cost and meet the requirements for verification in the Ohio Professional Registry.

[Academic Credentials Evaluation Institute, Inc.](#)  
[American Education Research Corporation](#)  
[Educational Credential Evaluators, Inc.](#)  
[International Education Research Foundation](#)  
[SpanTran The Evaluation Company](#)