How to Apply for an Ohio Administrator Credential

1. Create a profile in the Ohio Professional Registry
   https://registry.ocrra.org/user/register

2. In the Training tab – upload the CKC Self-Assessment

3. When the required trainings for the credential level are verified, send the Ohio Administrator Credential payment form to:
   OCCRRRA
   2760 Airport Dr 160
   Columbus OH 43219

4. The OPR will wait up to 2 weeks for the check to clear prior to issuing the Ohio Administrator Credential.