Early Childhood Mental Health Initial Credential

Please follow these steps to begin the initial ECMH credential application process:

1. Create a Registry Profile
   a. Go to [https://registry.occrra.org/](https://registry.occrra.org/) and click Create Profile

2. Enter employment information in the Employment tab
   a. Employment Type: Early Childhood Mental Health
      b. Continue completing the Employment Details by entering Employer Name, entering the Roles at Employer (do this by clicking the green +Add Role button), and Additional Details including Start Date. Once entered, click Save Employment.

3. Upload to the Education tab:
   a. Official transcript

4. Upload to the Credential tab:
   a. Current Professional License

5. Upload to the Training tab:
   a. Employment Letter
      i. Document must be on employer’s letter head and signed by supervisor or human resource official
      ii. Employment must be with an Ohio Department Mental Health and Addiction Services (ODMHAS) certified mental health agency currently or within the past two years
      iii. Letter must state applicant has worked in ECMH a minimum of two years at the time of application
      iv. Documentation must state ONE of the following
         1. applicant is working with children birth-6 and their families currently OR within the past three years
         2. applicant is supervising a professional working with children birth-6 currently OR within the past three years.
   b. Ohio ECMH Core Competencies Skills Inventory Self-Assessment Summary Page.
   c. The New Ohio/Georgetown Model for ECMH training dated 2012 to current.
   d. Devereux Early Childhood Assessment (DECA)

6. Once all documentation has been uploaded, send an email to [credential@occrra.org](mailto:credential@occrra.org) stating your intent to apply for the ECMH credential.